



Payne & D'Ambrosio, L.L.P.  
*Attorneys at Law*  
800 Wilcrest, Suite 160  
Houston, Texas 77027-3008

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Alton W. Payne Ph.D.  
Jo Katherine D'Ambrosio

Intellectual Property Law  
Office (713) 840-8008  
Fax (713) 840-8088  
EMAIL [jokat@seine.com](mailto:jokat@seine.com)

Of Counsel  
Delmar L. Sroufe (RET.)  
David McEwing

June 24, 2000

Commissioner of Patents and Trademarks  
Washington, D.C. 20231

Re: TETRO20, Serial No. 09/219,946, Ellard, Tetra Technologies, Inc.

Dear Sir or Madam:

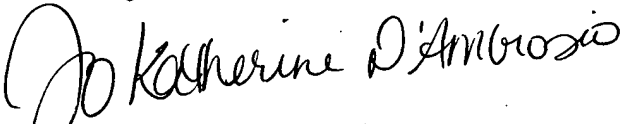
WE ARE MOVING TO A NEW OFFICE

We are excited to announce that we are moving to a new office and should be settled in by July 5, 2000. We ask you to direct all correspondences after July 5, 2000 to:

**Payne & D'Ambrosio, L.L.P.**  
**800 Wilcrest, Suite 160**  
**Houston, Texas 77042**

Our phone numbers will remain the same, so should you have any questions whatsoever, feel free to call on me at (713) 840-8008 or send a fax to (713) 840-8088.

Cordially,

  
Jo Katherine D'Ambrosio

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